

<b>Committee:</b>	Cabinet	<b>Date:</b>	Thursday, 10 January 2019
<b>Title:</b>	Corporate Plan Delivery Plan 2018/19 Quarter 3 Progress Update		
<b>Portfolio Holder:</b>	Leader of the Council, Lead for Strategy, Strategic Partnerships and the Local Plan		
<b>Report Author:</b>	Dawn French, Chief Executive dfrench@uttlesford.gov.uk Tel: 01799 510400	<b>Key decision:</b>	No

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## Summary

1. The Corporate Plan was agreed by Council at its meeting on 22 February 2018 and the delivery plan was agreed by Cabinet at its meeting on 4 April 2018. This report sets out progress against the Corporate Plan Delivery Plan between October and December (Q3).

## Recommendations

2. To note progress against the Corporate Plan Delivery Plan, attached at Appendix A.

## Financial Implications

3. All financial implications arising from the delivery plan were reflected in the budget for 2018/19, as approved by Full Council on 22 February 2018.

## Background Papers

4. The following papers were referred to by the author in the preparation of this report and are available for inspection from the author of the report.

None

## Impact

- 5.

Communication/Consultation	Consultation specific to projects within the delivery plan is undertaken as necessary.
Community Safety	Progress on Community safety projects is included within the report.
Equalities	Equality impact assessments are undertaken in relation to specific projects,

	as necessary.
Health and Safety	Any health and safety implications resulting from actions or projects in the delivery plan are the subject of appropriate risk assessments, where necessary.
Human Rights/Legal Implications	Any human rights or legal implications arising from individual projects within the delivery plan are assessed and addressed.
Sustainability	Any sustainability implications arising from individual projects within the delivery plan are assessed and addressed.
Ward-specific impacts	Any ward specific issues arising from individual projects within the delivery plan are identified.
Workforce/Workplace	Any workforce implications arising from individual projects within the delivery plan are assessed and addressed.

## Situation

6. The Corporate Plan 2018 – 2022 was adopted by Full Council at its meeting on 22 February. This refreshed the underpinning evidence for the four priorities:
  - Promote thriving, safe and healthy communities
  - Protect and enhance heritage and character
  - Support sustainable business growth
  - Maintain a financially sound and effective Council
7. The Corporate Plan Delivery Plan (CPDP), adopted by Cabinet at its meeting on 4 April 2018, set out the more significant actions/projects (outputs), expected outcomes and performance measures by which success will be measured.
8. Appendix A sets out progress against each element of the CPDP at the end of quarter three of 2018/19, which covers the period October to December.
9. It was recognised when the CPDP was adopted that it should be treated as a dynamic document that is updated to reflect changes in response to opportunities and challenges but that the Plan should be adhered to as closely as possible as only these projects have been resourced through the 2018/19 budget. No changes have been made to the CPDP since it was adopted.
10. Good progress has been made on a number of the priorities, however, the following are drawn to members' attention as being of note:

- 'Time to Change' the Council has signed the pledge and developed an action plan which is in the process of being implemented.
- The Council is now in complete control of the Disabled Facilities Grant process since bringing the services in house processes have been streamlined which has already shown a significant improvement in response times. An information pack has also been developed to aid customers with the process. Reductions in waiting times will reduce further complications and ongoing care costs. Option of sharing Occupational Therapy with West Essex authorities for hospital discharge work is being investigated.
- Successful funding application made to the office of the Police, Fire and Crime Commissioner for the Automatic Number Plate Recognition capability to be added to the CCTV in Stansted and work is underway with the police to progress installation. This will give some coverage to the B1158 helping to identify offenders moving from one side of the district to another.
- Successful Safer Streets initiative held in Stansted Mountfitchet in November with a number of partner agencies including British Transport Police and Essex Police. Activities included door to door engagement with over 30 people which led to one Essex County Council Fire and Rescue hoarding/safeguarding referral being made. 'Drinks with Community Links' held at the Co-op where over thirty people were given crime prevention advice and a total of twelve motor offence tickets were issued. There are plans to replicate this project in different areas in the new year.
- Launch of the Business Website alongside the new core Uttlesford website.

## Risk Analysis

11.

Risk	Likelihood	Impact	Mitigating actions
The Delivery Plan cannot be delivered	2	4	Resources have been allocated to the delivery plan and it will be monitored regularly by Cabinet
The Delivery Plan actions do not further the Council's priorities as intended	1	4	Actions have been selected that are considered most appropriate to support the Council's priorities; evaluation will be

			ongoing to reflect on whether the outputs achieve the outcomes expected
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1 = Little or no risk or impact

2 = Some risk or impact – action may be necessary.

3 = Significant risk or impact – action required

4 = Near certainty of risk occurring, catastrophic effect or failure of project.

Appendix A: Q3 Corporate Plan Delivery Plan Actions Report 2018-19